

Office of the Purchasing Agent 2300 Bloomdale Road **Suite 3160** McKinney, Texas 75071 www.collincountytx.gov

Date: September 9th, 2014

To: Collin County Commissioner's Court

From: Michalyn Rains Purchasing Agent

Re: Auction of Surplus Furniture

Request Commissioners' Court consideration and any action regarding the approval to declare the old furniture in the 900/920 buildings as surplus and authorize Purchasing Agent to sell via on-line auction per V.T.C.A. Local Government Code 263.152(a) (1): and authorize advertising for the same.

Please let me know if you need any additional information.

Thank You